BY-LAWS for J.I. Burton High School Hall of Fame

(REvised for 2018)

1. NAME
The name of this organization shall be The J.I. Burton High School Hall of Fame

2. MISSION STATEMENT
The John I. Burton High School Hall of Fame is organized to maintain the rich heritage and tradition of the successful athletic/activity programs of J.I. Burton High School. In addition, it will serve as a means of recognizing, preserving, and honoring the athletes, participants, individuals, and coaches who have made significant contributions to the extracurricular programs of J.I. Burton High School. Many individuals have been influential to the Commitment to Excellence of the Raiders Tradition through their contributions and accomplishments. The JIBHOF is to honor the contributions of these individuals who are worthy of recognition as examples for others to emulate.

3. PURPOSE
The purpose of the J.I. Burton High School Hall of Fame is to recognize and honor athletes, individuals, coaches, and contributors of J.I. Burton High School Extracurricular programs to:
   A. Honor the contributions and accomplishments of those individuals who are worthy of recognition as examples for others to emulate.
   B. Establish in our youth a motivating influence to excel in athletics and activities, as well as, in our community.
   C. Encourage pride and promote good sportsmanship, scholarship, and citizenship in our school and community.
   D. Promote a Raider tradition of “Commitment to Excellence”
4. GOVERNANCE
The J.I. Burton High School Hall of Fame Committee shall consist of persons interested in recognizing those who have made outstanding contributions to the extracurricular programs at J.I. Burton High School. No convicted felons should serve on this committee.

A. The Hall of Fame shall be governed by the Hall of Fame Executive Committee composed of a Chair, Vice Chair, Secretary, and Treasurer. The Executive Committee shall be selected by the majority of the entire Hall of Fame committee. The election for Executive Committee shall take place during the initial meeting of each year, preferably held in January of each year. In order for an election to take place a quorum shall vote.

B. New members and replacement members to the Hall of Fame Committee are to be recommended by committee members or the executive committee and voted on by the full committee. A majority vote is required for approval. Individual inductees into the Hall of Fame are automatically members of the Hall of Fame Committee. Continued membership on the Committee is based on interest and involvement.

C. The Selection Committee should consist of 15 members, which should include a diverse selection of the group. The selection committee should include a broad representation of the Norton Community and Alumnus. This committee shall be selected in the April meeting by having a quorum present and receiving majority of the votes.

D. The NCS Superintendent, JIB Principal, and JIB Athletic Director should serve as ex officio members of the Hall of Fame Committee but not members of Executive or Selection Committee.

E. The Ceremony Committee shall make arrangements for the banquet which shall include: the venue, cost, speaker, meal, correspondence, invitations, etc.

F. The Awards Committee shall oversee the granting of all awards established by the Executive Board, including design, purchase, display of awards at JIBHS and correspondence required with recipients.

G. The Fundraising committee shall research, identify and obtain funding sources to support the goals of the JIBHOF. Fundraising activities must be approved by the JIBHOF Executive Board.

H. The Publicity Committee shall provide marketing and awareness initiatives on behalf of the JIBHOF. Responsibilities include correspondence with local media, submitting press releases for all JIBHOF events and news, website development and maintenance, design and distribution of event signs, posters or flyers, maintain and utilize an email list for publicity purposes and keep an up-to-date directory of media contacts.

https://jibhof.wixsite.com/jibhof
I. Ad Hoc Committee(s): The JIBHOF Executive Board may appoint additional committees as needed. (i.e. Budget, Audit, Advisory, Volunteer, Scholarship, Meritorious, Screening). The JIBHS Executive Board shall appoint Standing and/or Ad Hoc Committees, chairpersons and individuals for each committee, with the exception of the Selection Committee which should be selected by the entire committee. The charge and duration of each committee will be determined by the JIBHOF Executive Board. Upon completion of the charge, Ad Hoc committees will be dismissed. Standing Committees will remain in place but can be modified or terminated at the discretion of the JIBHOF Executive Board.

J. No committee shall create any financial liability for the J.I. Burton High School Hall of Fame.

5. THE NOMINATING PROCESS
Anyone can nominate a candidate for induction into the JIBHS Hall of Fame. To Nominate, the nomination form must be completed and returned to the JIBHS Athletic Director between January 1 and April 1 of the induction year.

6. CANDIDATES FOR MEMBERSHIP
Candidates for membership in the J.I. Burton High School Hall of Fame shall be former athletes, participants, achievers of extraordinary recognition, coaches and contributors who have met the requirements set forth in the by-laws.

7. CRITERIA FOR SELECTION
A quorum will be needed to vote on induction. The quorum shall consist of majority of the selection committee membership. In order for a nominee to be inducted he/she must receive a majority of the vote of the quorum. Up to 5 members can be inducted each year unless there is a tie.
Candidates for the J.I. Burton High School Hall of Fame must meet one of the criterions listed below:

A. Student Athlete/Participant- A candidate for selection in the JIBHS Hall of Fame as an athlete/participant must have graduated from J.I. Burton High School or Nor Hi.. The athlete/participant must have made an outstanding contribution to his/her sport/competitive program. The nominee must have also exemplified character while representing J.I. Burton High School. The committee will consider awards, league recognition, records established, championships, and individual statistics. The committee may also consider the athlete/participant’s overall contribution to the JIBHS Athletic Community. An extraordinarily
accomplished group/team may be considered for induction. A candidate will not be eligible for nomination until at least 10 \textit{(ten)} years after graduation.

\textbf{B. Extraordinary Individual Achievement}—A student who has made achievements that have garnered special recognition for the school and/or professional recognition that exemplifies extraordinary achievements in their profession. This individual may or may not have been an athlete/participant. A candidate will not be eligible for nomination until at least 10 (ten) years after graduation.

\textbf{C. Coach/Director} – A candidate for selection as a coach/director must be a former coach/director who has distinguished himself/herself by demonstrating exceptional leadership, character, integrity, expertise and athletic achievement during his/her tenure (tenure to be defined as a minimum of 5 (\textit{five}) years) at J.I. Burton High School. The committee may also consider any other contributions the coach/director has made to help develop and foster athletics/participants at J.I. Burton High School.

\textbf{D. Contributor} – A candidate will be considered for entrance into the JIBHS Hall of Fame if the individual has helped develop and foster the growth of competitive programs and has made significant or continuing contributions to the J.I. Burton High School Competitive Programs.

\textbf{8. SELECTION PROCESS}\n
\textbf{A.} Convicted felons will not be eligible for Individual Induction

\textbf{B.} In the event that an immediate family member of someone on the selection committee is nominated then that selection committee member will abstain from voting for that year.

\textbf{C.} The selection process should take place after April 1 deadline for receiving nominations for the current year. The selection committee will vote by secret ballot.

\textbf{9. SELECTION CRITERIA WAIVER}\n
The Committee may, at their discretion, waive any or all selection criterions listed above when the Committee feels that extraordinary circumstances exist and an exception to the rule is in order. The request to waive the selection criteria for a nominee must be voted on as a single motion prior to a vote for induction. The vote will require a quorum and majority of the vote to carry the motion.
10. TIMELINE
A. The John I. Burton High School Hall of Fame Committee will hold meetings within the first month of each quarter beginning in January and hold elections during the meeting in January.
B. The HOF Committee will accept nominations from January 1 thru April 1.
C. The selection committee will review the nominations after April 1 deadline for receiving nomination forms and make their selection.
D. These inductees-to-be will be notified in a timely fashion.
E. The inductees will be introduced during a home football game of the same year that is set aside as The Hall of Fame Game with the induction ceremony and banquet to occur on the Saturday of or following that football game. The HOF Committee will gather one final time in the months following the induction to finalize all business for that year.

11. AWARDS
An individual award will be presented to each Inductee at the Induction Ceremony and each Inductee will have a plaque dedicated in their honor on the Wall of Fame at J.I. Burton High School. The Wall of Fame shall be located along the hall leading to the Gymnasium.

12. INDUCTION CEREMONY
The JIBHOF Committee will host a celebration honoring Inductees of the induction year by being honored at a home football game/school assembly and also having a banquet the Saturday following that game.

13. BUDGET
Funds should operate through the JIB Athletic Department. The JIBHOF will have its own operating account through JIB.